



Grimsargh St Michael PTFA - Meeting Minutes

Monday 24th May 2021 – 7:30pm Zoom

Attendees: Lorna, Debby, Kate, Alana, Val, Debs, Maz, Helen and Stuart

Apologies: Tracy, Debbie

1. Opening Remarks

Lorna welcomed the team back together and welcomed Stuart and Maz as new members.

All agreed to purchase cards and gifts for previous PTFA members. Lorna suggested flowers and gin and agreed to arrange.

2. PTFA Funds

Debby shared the current bank balance which is £4200 and that whilst we were not very active last year the lottery and clothes bank provided a steady income. Debby provided an overview of 2020 and confirmed our only spend was splash suits for reception class.

Lorna shared that the school lottery currently has 21 supporters buying 27 tickets, which has made an income of £408 in the last academic year and £1239 since its launch. All agreed we need to promote further and try to increase supporters via school newsletter and face book page.

Stuart advised there was an induction evening for new reception parents on 9th June so we could use this as an opportunity to promote PTFA and any activities.

Spend

School Libraries - Stuart provided an update that one of Schools main improvement priorities is reading and therefore help from PTFA to support the two new library spaces would be very welcome. This was confirmed to be going ahead over the Summer and it was agreed PTFA would contribute £2000 towards this development.

Year 6 Leaving Meal - Stuart also asked for support to pay for the full meal for Y6 leaving and the committee agreed.

Stuart left the meeting and thanked the team for their efforts and being part of the PTFA.

3. Planned Events – Summer Term

Ice Pops on Sports Day – 28th June 2021

Agreed to provide ice pops to all year groups at 28th June Sports Day. Debs and Val agreed to help with purchasing and storage. Helen agreed to ask if we would be ok to use the school freezer on the day itself.

Second-hand Uniform Stall – End June/July

Kate suggested seeking good condition uniform from parents and holding a playground stall to sell on for a small fee to raise funds and to support recycling. All agreed PTFA could advertise via the newsletter and face book page for clothes collection, after the 21st June restrictions are lifted, with boxes/bins in the playground at Friday pick ups and then hold a stall the last couple of Fridays of term to sell uniform on. Advert to advise uniform must be washed and all name tags / initials removed.

Gin Night

Lorna suggested we see if we can plan this event again as it was discussed pre lockdown and all agreed to arrange again potentially for Autumn term. Lorna agreed to contact Mick Gould 07800897956.

Family Book Donations

Following from the school library support a suggestion of could family book donations be considered for school if they were in the right condition. Helen agreed to check with Miss Cross if this could be an idea to progress. If not Alana suggested we could seek a donation from Askews if families had books to pass on and hold a collection.

4. Other Fund Raising Ideas / Events (to keep on agenda)

- Break the rules day / Funky hair day
- Christmas panto

5. Other Actions

- Bank account signatory changes – Debby has been given authority (along with Helen) to request changes to the account which include: to add Debby Whittaker and Stuart Booth, to remove Tracy Leho and Kathryn Ward
- Flower beds – after Helen explained which year groups maintain which planting areas Maz kindly volunteered to plant up and maintain the large planter by reception class gate and the 2 pots by the main entrance, and to claim any expense via receipt to Debby
- School Lottery – Lorna to send the PDF version to Alana to load on the facebook page and Debby to check when the lottery licence was last done (should be every 3 months)
- Insurance - Debby to ensure Alana is reimbursed

- Social media - all agreed we need to use more to promote the PTFA and Lorna to give all members face book page admin access and add Maz as a new member. Weekly promotions on FB and in newsletter to be:
 - w/c 24th May – promote lottery
 - w/c 7th June – promote our support to school library books
 - w/c 14th June – promote school uniform collection date / location
 - w/c 21st June – promote school uniform collection date / location
 - w/c 28th June – promote Ice Pops at sports day
 - w/c 5th July – promote school uniform stall date / location
 - w/c 12th July – promote support to Y6 leaving meal
- Future meetings - all agreed we could alternate meetings face to face and via zoom to maximise attendance and also preferred day now agreed as Tuesday

Next meeting set for Tuesday 21st September 2021 @7:00pm at The Plough