



Grimsburgh St Michael PTFA - Meeting Minutes Tuesday 9th November 2021 – 7:00pm Zoom

Attendees: Lorna, Debby, Kate, Alana, Debs, Maz, Helen, Penny and Stuart
Apologies: Val

1. Opening Remarks

Lorna welcomed everyone and shared the agenda with the group.

2. AGM Meeting - Structure & Roles

Lorna advised that as per our last meeting this meeting had been advertised as our AGM, in order to elect members formally into committee roles. All members agreed and supported that Lorna will take the role of Chair, Kate the role of secretary and Debby the role of Treasurer going forward.

3. Finance Update

Debby provided an update and advised that we have £2, 500 in our bank account, which includes payment of what we agreed at the last meeting but does not include monies raised at Break the Rules Day. Stuart confirmed that ParentPay is now set up and ready to be used to collect our funds for future events.

4. Ideas / Events for the Autumn Term Update

- **Wine & Gin Evening** – Lorna gave an update on communications with Mick so far. Alana mentioned posting fb posts later in the evening seemed to attract a better viewing audience in terms of numbers so will continue to do this. Advertising for event to go out this week with newsletter, 13 tickets sold so far. All agreed to potentially play background music and bring fairy/xmas lights to decorate the hall. Stuart confirmed Y6 to help with table set up.
Action: Alana to have a look into temporary licence online with council via Parent Kind.
- **Christmas Panto** – all agreed we pay £4.50 towards each child.
- **Christmas Movie** – agreed date to be Thursday 2nd Dec and to advertise in a couple of weeks for children to come in Christmas pyjamas, bring a teddy/pillow. All agreed £3 per child and we will provide a drink/snack. Penny suggested for Head boy/girl and deputies to help with toilet trips on the night.
Action: Stuart to check if School have a film licence and Kate to check what is available on Netflix to potentially show (Arthur Christmas is the back-up hard copy film).
- **Christmas Bauble Decoration** – agreed £1 per bauble and to issue out Friday 26th Nov and to return baubles for judging Friday 3rd Dec, giving a prize per class.
Action: Lorna/Kate to check if we have any left in the PTFA school cupboard and Debs to find / share amazon link to order more.

5. Longer Term Ideas

- **Silent Disco** – agreed to hold end of Jan or early Feb for Juniors.
Action: Debs to check providers / quotes from last time we enquired and share to group.

- **Easter Raffle** – all agreed to hold a raffle at Easter time and seek prizes in the New Year, via drafting a letter to parents/carers seeking donations from business owners.
Action: Helen / Stuart to check with church that we can hold a raffle.
- **Easter Bingo** – all agreed to hold Easter Bingo again in the hall.
- **Colours Fashion Show** – all agreed this has been a popular event in the past and to see if it something we could arrange for the summer term.
- **Parent Kind** – Lorna has set up an account, but this is not logged to PTFA email address. More research to be done on this but it allows parents/carers to ‘shop’ via a link or an App and we would receive donations in return to support fundraising.

6. School Wish List

- **God’s Creation Area** – Helen explained this is in the outside of the playground and as per the last meeting where Stuart explained, any financial contribution would be welcomed.
Action: Helen to let us know costs and all agreed to contribute.
- **Board Games** – Penny explained as Maths lead a donation towards some mathematical games for a challenge area / wet play times to encourage learning would be welcome. Penny advised seeking donations on fb and via newsletter but will need to buy some new to supplement and will look for deals via Argos or Smyths.
Action: Penny to let us know costs and all agreed to fund.
- **EYFS Outdoor Area** – all agreed that once we know costs we will support.
- **First Aid for Y6** – agreed we will fund this and Lucy Cross is looking into booking.

7. AOB

- **Planters** – *Action: Lorna to speak to parent and follow up on offer.*
- **Parent Helpers** - *Action: Penny suggested using seesaw to attract new parent helpers to events etc. Kate agreed to write some words for Penny to circulate prior to movie night.*

Next meeting set for Tuesday 18th Jan @7:00pm via Zoom