

Grimsargh St Michael's C of E School

Curriculum and Policy Committee Meeting

Monday 10th February 2020

Present Mrs S Cowell, Mrs Warburton, Rev. N Salt, Mr M Smith & Mrs L Garner (Clerk)

Matters arising from the previous minutes:

The approval of the maths policy was carried forward from the previous meeting. Mrs Warburton handed out a copy of the revised policy and explained that the subject leader needed more time to make changes to the policy. It was asked if the maths lessons were everyday and if the marking of the work before the next lesson was achievable and Mrs Warburton confirmed that it was. It was noted that the mission statement was missing off the policy. The governors approved the policy subject to the mission statement being added.

1. Apologies

Mr G Lindley & Mrs C Towers

2. Review of School Development Plan

Mrs Warburton confirmed the areas of school improvement:

Subject Leadership – Various subject leaders have been on cluster and network training courses and staff have then fed back to other staff in staff meetings. As a cluster, we are presently looking at subject leadership/ expectations in history. The schools advisor hosted a twilight training for all teaching staff on the new Ofsted framework and 'Deep Dive' process. Years 2, 3 & 6 are involved in a writing project called Talk for Writing. This has involved a number of schools collaborating and buying into this project to help reduce the costs. Monitoring and impact of the project is ongoing. The maths subject leader has observed maths lessons across the school and then fed back to her colleagues. The English subject leader has observed phonics & early reading and carried out a reading pupil questionnaire. Feedback was provided to all staff. The science subject leader has also provided feedback after carrying out book scrutiny.

Parental Support – Mrs Towers has been working with the volunteers. She has carried out the training and allocated classes to the individuals. All the volunteers have been DBS checked and the programme is working well.

Deep Dive training – This is the new 'buzz' term used by Ofsted to look into a specific subject area. Subject leaders are more accountable and need to know their subject areas in more depth.

3. Review of Policies

- a) **Science Policy** - a few areas have been highlighted, for instance 2 stars and a wish review a unit rather than a lesson. Although the policy has been reviewed, it may be brought to the next meeting with further alterations
- b) **RE and Worship Policy** – Approved with a date change
- c) **Early Years Policy** – Approved with a date change
- d) **Discipline Policy** – This is the behaviour policy which has been reviewed. It has been made clearer and sent home to parents. A behaviour log is now completed for any child in amber and any children in red has to fill in a reflection sheet with a senior member of staff at breaktime. If there are 2 reflection sheets completed in any half term, Mrs Warburton will contact the parents. The governors approved the policy.
- e) **Education Visits Policy** - This LCC policy runs from September 2019 – 2022 and was approved by governors.
- f) **Complaints Policy** – The policy on our website was out of date. The governors approved the up to date LCC complaints policy.

4. Review of Foundation Subjects

- a) **Computing Policy**
- b) **Geography Policy**
- c) **History Policy**
- d) **Music Policy**
- e) **PE Policy**
- f) **Art Policy**
- g) **DT Policy**

The governors approved all the above policies, including the **MFL Policy** and the **Online Safety Policy**.

5. Review of Progress against targets – EYFS, KS1 and KS2

We use the Lancashire Tracker and it has highlighted areas in Year 2 and Year 6.

In the autumn term, writing has been highlighted as an improvement area. There are interventions in place for those children not on track. Pupil progress meetings are held with teachers and their appraisal targets are linked to these measures. The autumn term figures tend to be cautious. The spring term data is expected in February/ March and these will reflect a more accurate picture.

6. Pupil Premium impact update

The pupil premium statement was shared between governors. The pupil premium children are children who qualify for free school meals, Forever 6 children, post looked after children and looked after children. We have a nurture group and these facilities are available for pupil premium children as well as other children. We also purchase advice and assessment support from Lynne Edwards Crook and she carries out assessments for us. Each child's progress is tracked individually to monitor impact of interventions.

7. IDSR

There are lots of positives on the IDSR, which is Ofsted's primary document prior to inspection. Absence was highlighted as a 3 year trend in being in the lowest 20% of schools. This, at first, gave cause for concern but it is absence and not attendance. However, the governors still want to highlight to parents how important attendance is and asked for it to be added to the newsletter with the attendance leaflet.

Governors have agreed to review the attendance policy for the next meeting.

8. Curriculum Update

Mrs Warburton said that each class is involved in a curriculum enrichment project called 'Dig Deep'. This looks at the children learning under the Dig Deep theme, this could include planting for one class to looking back in time for another. Each subject leader will review the skills required in each year so that teachers can plan the relevant knowledge and skills. The children are enjoying learning under this project.

9. AOB

Mrs Warburton said that 4 lesson observations have been carried out and there were no concerns. Teaching is at least good with some outstanding in practice.

10. Date and time of next meeting – 18th May 2020 4.45pm